F. No. HQ-16033/1/2020-EU-I-HQ-Part(2)
भारत सरकार /**Government of India**
इलेक्ट्रॉनिक्स और आईटी मंत्रालय/**Ministry of Electronics & IT (MeitY)**
भारतीय विशिष्ट पहचान प्राधिकरण) यू.आई.डी.ए.आई(.
Unique Identification Authority of India (HQ.)
(नामांकन & अधतन – I)/ **(Enrolment & Update-I)**

मुख्यालय, भारतीय विशिष्ट पहचान प्राधिकरण/
Headquarters, Unique Identification Authority of India
7th Floor, Bangla Sahib Road,
Gole Market, Behind Kali Mata Mandir,
New Delhi – 110001.
Dated: 20th **April, 2023**

OFFICE MEMORANDUM

Sub: Assistance to Registrars for Aadhaar Generation & Mandatory Biometric Update (5/15 years) and maximum fees to be collected from the residents for the services (update and other services) provided by Registrars/ Other Service Providers.

Ref: Gazette Notification No. HQ-16041/4/2021-EU-I-HQ-Part(I) (No. 2 of 2022) dated 03.03.2022.

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In continuation to the revision in MBU Policy and introduction of provision for Home Enrolment Service, the rate of assistance to Registrars and fees applicable to residents issued vide OM No. HQ-16033/1/2020-EU-I-HQ-Part(2) (E-8026) dated 18.10.2022 stands revised as follows:

S. No.	Service	Rate of assistance paid to Registrar (in Rs.)	Fee collected from resident by Registrar/ service provider (in Rs.)
1	Aadhaar Generation of residents in 0-5 age group (ECMP or CEL Client enrolment)	50	Free of cost
2	Aadhaar Generation of residents more than 5 years age	100	Free of cost
3	Mandatory Biometric Update (05 to <07 years and 15 to <17 years)	100	Free of cost
4	Mandatory Biometric Update (07 to 15 years & more than 17 years)	-	100
5	Other Biometric Update (with or	-	100

	without Demographic updates)		
6	Demographic update (update of one or more fields) in online mode or at Aadhaar Enrolment Centre using ECMP/UCL /CELC	-	50
7	PoA/ PoI Document Update at Aadhaar Enrolment Centre	-	50
8	PoA/ PoI Document Update through SSUP (myAadhaar) Portal	-	25 **
9	Aadhaar Search using eKYC/ Find Aadhaar/ any other tool and colour print out on A4 Sheet	-	30
10	Home Enrolment Service as per OM No. HQ-16024/4/2020-EU-I-HQ-Part (1) dated 05.04.2023.	-	*700
11	Cost of PIN based Address validation Letter (AVL)	-	50

** Free from 15th March till 14th June 2023

* The service charges for Home Enrolment Service will be charged in addition to the normal fee applicable for demographic /biometric update in Aadhaar.

* If the service is availed by more than one resident at the same address (as per Aadhaar), Rs 700/- service charge (including GST) will be charged for first resident and @ Rs 350/- (including GST) for each additional resident.

2. All the rates mentioned above are inclusive of GST and Registrars are requested to submit the Tax Invoice against the Assistance to be provided by UIDAI for processing the payment.

3. For Registrars not functioning under in-house model as per OM No. 16024/4/2022-EU-I-HQ-Part(1) dated 30.01.2023, the applicable rate for assistance shall be as per Table 2 of Circular dated 09.05.2020.

4. This issues with the approval of Competent Authority and shall be applicable with immediate effect.

(प्रभाकरन सी.आर./Prabhakaran C.R.)
उप निदेशक (ई एंड यू-I)/Deputy Director (E&U-I)

To,

1. All Registrars/EAs through notification.

2. Regional Offices of UIDAI.

3. Tech. Centre of UIDAI.

4. Media Division.

5. CRM Division

6. File.